

Certification Program:

Level I Core Classes

Church History, Office Administration Part I,
Polity I, Spiritual Growth and Discipline,
Theology – Christian Perspectives of the Church

Core Classes 20.0 Hours

Electives 20.0 Hours

TOTAL 40.0 Hours

Level II Core Classes

Directory for Worship, Legal Matters, Office
Administration – Part II, PC(USA) History Since
Reunion (1983), Polity II, Spiritual Growth and
Discipline

Core Classes 17.5 Hours

Electives 27.5 Hours

TOTAL 45.0 Hours

Level III Core Classes

Book of Confessions, GA Entities, Polity III,
Safety in the Workplace, Spiritual Growth and
Discipline

Core Classes 12.5 Hours

Electives 37.5 Hours

TOTAL 50.0 Hours

Note: A list of elective classes and their
descriptions can be found in the
Certification Handbook on the APA
website.



Administrative Personnel
Association
Presbyterian Church (U.S.A.)

For information about becoming a
member or the certification program,
please contact:

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Presbytery of Tres Rios

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Visit our website www.pcusa-apa.org.

ADMINISTRATIVE PERSONNEL ASSOCIATION Presbyterian Church (U.S.A.)



I know your works,

your love

and faith

and service

and patient

endurance

and that your latter

works exceed the first.

Revelation 2:19

